

**Subject:** Re: Special Event Permit for Parking Lot 735 at 5th and Mesa in San Pedro  
**From:** Lorena Parker <lparker@sanpedrobid.com>  
**Date:** 06/26/2017 04:10 PM  
**To:** Gianine Rizzi <grizzi@sanpedrobid.com>

Ok. Thank you.

Anna from United Site Services returned your call. 408-284-4438. She needs more info about how many restrooms you need. Give her a call.

Also, I need to go to City Hall once again tomorrow morning. I will miss you again.

They will be having the final hearing and ballot counting for our BID renewal. See you on Wednesday. You can text me if you need something.

Lorena Parker  
*Executive Director*  
*San Pedro Property Owners' Alliance*  
**San Pedro Historic Waterfront  
Business Improvement District**  
390 W. 7th Street | San Pedro, CA 90731  
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)  
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On Mon, Jun 26, 2017 at 3:41 PM, Gianine Rizzi <[grizzi@sanpedrobid.com](mailto:grizzi@sanpedrobid.com)> wrote:

FYI- I already emailed CD15 to make sure we get the approval expedited.

Keep you posted.

----- Forwarded message -----

From: "Gianine Rizzi" <[grizzi@sanpedrobid.com](mailto:grizzi@sanpedrobid.com)>

Date: Jun 26, 2017 10:01 AM

Subject: Special Event Permit for Parking Lot 735 at 5th and Mesa in San Pedro

To: <[arnil.aguilar@lacity.org](mailto:arnil.aguilar@lacity.org)>, <[rauhman.lavergne@lacity.org](mailto:rauhman.lavergne@lacity.org)>

Cc:

Hello,

My name is Gianine Rizzi. I am with San Pedro Property Owners' Alliance. I am writing to learn the process to secure lot 735 on 5th St. and Mesa in San Pedro for use for a special event on Sun. Aug. 13th, 2017.

Event details are:

Lot 735 - Corner of 5th and Mesa St. in San Pedro

Date: Sat. Aug. 13th, 2017

Set-up time: 7:00 AM

Tear Down Time: 4:00 PM

Activities planned- Live music, refreshments, canopy's - aprox. 10-15.

Tables and chairs, Food truck, at least 2, bouncer for kids.

Please let me know what other information is needed to secure the permit as well as insurance required.

Thanks in advance.

Gianine Rizzi

Special Event Coordinator

San Pedro Property Owners' Alliance

[310-832-2183](tel:310-832-2183)